

AGM Planning

Early-career Social Learning Researchers

OPENING

Opening of Meeting & Apologies, Chair

- Opening of the AGM
- Welcoming members and committee
- Determining attendees
- Noting apologies
- Attendees are asked to write down what they want to get out of the society, how they would like to contribute, etc. (diff coloured paper, writing throughout initial presentation, reveal and short discussion at the end of AGM)

Approval of the minutes of the previous Annual General Meeting and any subsequent general meetings, Chair

- Not applicable as there have been no previous Annual General Meetings or General Meetings

RECAP & OUTLOOK

Presentation of the Chairperson's annual report, Chair

- Presentation of society goals, code of conduct, and commitment
- Recap on society activities since last workshop, and overview of the society goals and future events
- Introduction of the committee
- Presentation of society membership (why collecting membership fee, what to gain from paying the fee?)

Approval of the chairperson's annual report, Society

- Just this

Presentation of the Society's Constitution, Chair

- Summary of constitution

Approval of the Constitution, Society

- Just this

Presentation of Treasurer's accounts report, Treasurer

- Recap on financial development
- Income, funding, Expenses

- Bank
- Future funding plans

Approval of the annual accounts presented by the Treasurer, Society

- Just this

Presentation of Crucial Guide, Vice Chair

- What is the crucial guide and who is it for?
- What information is going in and how our members can help

Presentation of Society journal Cultured Scene, Social Secretary

- Goals and achievements of the journal
- Call for contribution
- Outlook on upcoming issues

CLOSURE

Thanks to outgoing Committee members, Chair

- Not applicable as there are no members of the committee leaving at this point in time

Notice/s of Motion, Society

- Opportunity for society members to bring in own ideas (discussion or changes to the society activities)

Any other business the meeting wishes to conduct, Society

- Just this